

**GALENA PARK INDEPENDENT SCHOOL DISTRICT  
MINUTES OF THE BOARD MEETING**

Regular Meeting

Monday, February 3, 2025

Administration Building of Galena Park Independent School District  
14705 Woodforest Blvd.

Houston, TX 77015

6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, February 3, 2025 with the following members present: President, Norma Hernandez; Vice President, Ramon Garza; Secretary, Linda Clark Sherrard; Trustees: Noe Esparza, Jose Jimenez, Amanda Erebia and Dr. John Moore, Superintendent of Schools. Elizabeth Valdez recorded the minutes. Trustee, Adrian Stephens was absent.

**EXECUTIVE SESSION:** At 5:16 p.m., the Board met in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

**A. Section 551.071 Attorney/Client Consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.**

**B. Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee.**

1. Consider Board Member responsibilities.
2. Consider Superintendent responsibilities.
3. Consider approval of the employment of contractual personnel as presented.

At 5:47 p.m., Mrs. Hernandez announced that Executive Session was adjourned, and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mrs. Hernandez called for a motion to approve the employment of contractual personnel.

A motion was made by Linda Sherrard and seconded by Amanda Erebia. The motion passed with a vote of 6-0-0.

**PUBLIC HEARING:** At 5:48 p.m., Mrs. Hernandez called the Public Hearing to order and introduced Dr. Kimberly Martin, Executive Director for Accountability and Academic Support, conducted a Public Hearing and presented the 2023-2024 Annual Report to the Board of Trustees.

**REGULAR MEETING:** At 6:01 p.m., Mrs. Hernandez called the meeting to order. Amanda Erebia opened the meeting with a prayer, Cobb 6<sup>th</sup> Grade Campus Army LOTC presented the pledges to the American and Texas flags.

**PUBLIC COMMENT ITEMS:**

**A. Public Comment for Posted Agenda Items**

There were no public comments for posted agenda items.

**B. Public Comment for Non-Agenda Items**

Mr. Archie McAfee, presented Sarah Castillo with the award for being named the TASSP Assistant Principal of the Year.

**RECOGNITION:** Dr. Moore and Norma Hernandez recognized the following:

**A. Employee:**

1. Galena Park ISD will recognize Galena Park High School's Assistant Principal, Sarah Castillo, for being named the 2024-2025 Region IV High School Assistant Principal of the Year by the Texas Association of Secondary School Principals.
2. Galena Park ISD will recognize the Business Services Purchasing Department for earning the Association of School Business Officials' Award of Merit for Purchasing Operations for the 2024-2025 fiscal year.
3. Galena Park ISD will recognize the Business Services Budget Department for earning the Association of School Business Officials' International Meritorious Budget Award for the 2024-2025 fiscal year.

**BOARD COMMENTS:** There were no board comments.

**ACADEMIC SPOTLIGHT:** Dr. Jeff Hutchinson, Principal of CTE Early College High School presented the Spotlight.

**REPORTS:** Mrs. Hernandez introduced Mr. Ed Martir, Director for Facility Planning and Construction, who provided a 2016 Bond Program and Facilities construction update.

## **NEW BUSINESS – ACTION:**

Mrs. Hernandez asked the Board if there was a motion to approve the Board Resolution authorizing the District to pay employees for the missed workdays or any work performed to directly mitigate the emergency closure on January 21, 2025, and January 22, 2025, due to inclement weather conditions, in accordance with the purpose and parameters outlined in the resolution.

A motion was made by Jose Jimenez and seconded by Noe Esparza to approve the resolution authorizing the district to pay employees for the missed workdays or any work performed to directly mitigate the emergency closure as presented. The motion passed with a vote of 6-0-0.

Mrs. Hernandez asked the Board if there was a motion to approve the Order of Trustee Election calling for an election to be held in the Galena Park Independent School District on May 3, 2025, for the purpose of electing two trustees to the board for regular terms for the following positions: Position 3 and Position 4.

A motion was made by Noe Esparza and seconded by Jose Jimenez to approve the Order of Trustee Election, as presented. The motion passed with a vote of 6-0-0.

**CONSENT AGENDAS – ACTION:** So that audience members might better understand the Consent Agenda process, Mrs. Hernandez stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mrs. Hernandez asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

### **A. General Consent Agenda:**

1. Consider approval of the minutes for the Workshop and Regular Meeting held on January 13.
2. Consider approval of the academic calendar for the 2025-2026 school year as presented.
3. Consider approval of the low attendance waiver application to the Texas Education Agency, for low attendance days in November due to safety, to be removed from the calculations for average daily attendance.

A motion was made by Amanda Erebia and seconded by Ramon Garza to approve the General Consent Agenda as presented. The motion passed with a vote of 6-0-0.

Mrs. Hernandez asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

### **A. Financial Consent Agenda:**

1. Consider approval of the purchase of weapon detection services for the term of March 3, 2025, through March 2, 2026, from ZeroEyes, Inc. via TIPS Contract # 220101 at an estimated amount of \$100,000.
2. Consider approval of RFP 250004265 for E-Rate Eligible Category 1 Internet Access, Leased Lit Fiber, and Category 2 Internal Connections (Switches and Routers), with Netsync Network Solutions for installation for a 1-year period beginning July 1, 2025, at an estimated expenditure of \$892,968.00: AT&T for 10GB of internet access for a 3-year period beginning July 1, 2025, through June 30, 2028, at an estimated monthly expenditure of \$3,095.00 and the additional AT&T services of Leased Lit Fiber for a 5-year period, beginning July 1, 2025, through June 30, 2030, at an estimated monthly expenditure of \$19,594.00 and delegate authority to the Superintendent or designee to negotiate and approve contracts.
3. Consider approval of the proposed Budget Amendments for the month of January 2025.
4. Consider approval of renewal RFP 22-002 Elevator and Wheelchair Lifts Maintenance, Repair and Inspections for the period of February 4, 2025, through February 28, 2026, with vendors: Elevator Transportation Services, Inc. and TK Elevator Corporation at an estimated expenditure of \$100,000.
5. Consider approval of renewal RFP 22-005 Furniture – Office, Classroom, Cafeteria, and Specialty Furnishings for the period of March 1, 2025, through February 28, 2026, for an estimated expenditure of \$5,000,000 with the following vendors:  
Indeco Sales, Inc.  
J.R., Inc.  
Lakeshore Learning Materials, LLC  
Liberty Office Products  
School Outfitters LLC  
School Specialty, LLC  
Tesco Industries, LLC

6. Consider approval of renewal RFP 23-008 Carpet and Tile Flooring Services for the term March 1, 2025, through February 28, 2026, with the following vendors: Azteca Designs and Construction and Floor-Tex Commercial Flooring, LLC. at an estimated expenditure of \$1,200,000.
7. Consider approval of renewal RFP 22-003 Covered Walkways, Metal Buildings, & Metal Roofs for the term period of March 1, 2025, through February 28, 2026, with vendors; The Deck & Canopy Company, LLC and Sheffield Construction & Consulting Services at an estimated annual expenditure of \$450,000.
8. Consider approval of the Interlocal contract agreement with Harris County Department of Education in which they will allocate \$239,830 to Galena Park ISD for two Nita M. Lowey Cycle 12, Year 2 CCLC/ACE programs for the 2024-2025 school year upon award of the grant.
9. Consider approval of the Interlocal contract agreement with Harris County Department of Education in which they will allocate \$55,000 to Galena Park ISD for a Nita M. Lowey Cycle 11, Year 4 CCLC/ACE program for the 2024-2025 school year upon award of the grant.

A motion was made by Jose Jimenez and seconded by Amanda Erebia to approve the Financial Consent Agenda as presented. The motion passed with a vote of 6-0-0.

**INFORMATION:** The following documents were presented for information:

**A. Wanna Giacona, Chief Administrative Officer, presented:**

1. Early Head Start Policy Council Meeting Minutes - December 2024
2. Early Head Start Update and Fund 205 Expenditure Report Summary - December 2024

**B. Ben Pape, Chief Financial Officer presented:**

1. Tax Collection Report - December 2024
2. 2016 Bond Program Financial Report as of December 31, 2024
3. Quarterly Investment Report for the Period of September 1, 2024, through November 30, 2024

There being no other business before the Board at this time, the meeting was adjourned at 6:37 p.m.

  
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Norma Hernandez, President

**ATTEST:**

  
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Linda Clark Sherrard, Secretary